

NATIONAL STUDENT SPEECH LANGUAGE HEARING ASSOCIATION  
East Carolina University

By-Laws/ Constitution

Founding Date: 1970

Preamble

Purposes

The purpose of this organization shall be:

1. To encourage professional interested among college and university students in the study of normal and disordered human communication behavior,
2. To provide continuity to the dissemination of professional information, and
3. To provide a vehicle for student representative in matters of professional concern.

Article I

Name

The name of this organization shall be the National Student Speech Language Hearing Association (NSSLHA), East Carolina University Chapter.

Article II

Status

Part 1 Full Membership

Section 1. Eligibility

Any East Carolina University student, graduate or undergraduate, not yet eligible for membership in the American Speech Language Hearing Association in the field of normal and disordered human communication shall be eligible for membership in the National Student Speech Language Hearing Association, East Carolina University Chapter.

The membership of this organization shall be open to members of the East Carolina University students, faculty, and staff. There will be no discrimination of race, sex, creed, color, age, veteran status, sexual orientation, or disability with regards to the membership or activities of this organization.

Section 2. Privileges

A member of the local chapter shall be eligible to vote, to hold office, and to serve on committees.

Section 3. Dues

Annual dues for members shall be determined by the membership annually.

#### Section 4. Termination of membership

Membership in the local Chapter of NSSLHA shall be terminated automatically if:

1. A member becomes eligible for membership in the American Speech Language Hearing Association or loses students status, or
2. A member fails to pay his/her dues by November 30 of the current academic year.

### Part II Honorary Membership

#### Section 1. Non-discrimination

Any person except regularly enrolled students, who, because of deep professional interest in and an outstanding contribution to the local chapter of NSSLHA shall be eligible to be elected an Honorary member. Honorary members not affiliated with ECU cannot receive funding from East Carolina University's Student Government Association.

#### Section 2. Selection

He/she shall be nominated by any member of the local chapter. Nominations shall be submitted to the Honors Committee for consideration. The nomination shall be confirmed by a poll of the membership. Chapter advisors are automatically awarded honorary membership.

### Article III Patrons

The chapter may invite persons to be Patrons of the Chapter who have given their support in the advancement of the Chapter.

### Article IV Personnel

#### Section I. Student Members

Those students who meet the eligibility requirements set forth in Article II, section 2-4 of these By-Laws may be Chapter members.

#### Section 2. Chapter Advisor

This chapter shall have at least one advisor who shall be a resident member of the faculty. The advisor will be chosen by members of the Executive Board and serve at their request. The advisor shall also be a member of the American Speech Language Hearing Association. The advisor will serve on a continual basis unless he/she chooses to resign or the Executive Board requests, in writing, for the advisor to resign.

#### Section 3. Chapter Co-Advisor

The Chapter Advisor may designate a Chapter Co-Advisor subject to the approval of the Chapter Executive council. The Chapter Co-Advisor must be a professional member of the American Speech Language Hearing Association. The Co-Advisor will serve on a continual basis unless he/she chooses to resign or the Executive Board requests, in writing, for the advisor to resign.

#### Section 4. Honorary Members

Refer to Article II, Part II, Section 1 and 2.

### Article V. Chapter Executive Council

#### Section 1. Power

The Chapter Executive Council shall supervise and coordinate all activities undertaken by the Chapter, shall establish policies, and shall exercise all powers except those assigned to the membership. The Chapter Executive Council shall meet as necessary at a time designated by the Council. A majority of members of the Council shall constitute a quorum.

#### Section 2. Composition

The Chapter Executive Council shall consist of the Chapter officers, Chapter committee Chairperson, and its advisors.

#### Section 3. Chapter Officers

Chapter officers shall be a Past President, President, Vice-President-Elect, Secretary and Treasurer. They shall be selected from the general membership as indicated in By-Laws, Article II, Part I, Sections 1 and 2.

##### A. Duties

1. Past-President: The Past-President shall be a consultant to the Chapter executive Council concerning all matters of the association.
2. President: The President will call and preside over all meeting of the Chapter Executive Council and Chapter meetings. He/she shall serve as an ex-officio member of various committees and shall designate special duties not provided for in the constitution and By-Laws.
3. Vice-President: The Vice-President shall be vested with the powers of the President in the event of his/her absence or his/her inability to execute his/her duties. He/she shall carry out other duties assigned to him/her by the President. The duties of the Vice-President shall include overseeing the preparations of the monthly meeting. He/she shall also serve as Coordinator of the annual symposium.
4. Vice-President Elect: The Vice-President-Elect shall assist the Vice-President in all matters concerning the symposium. He/she will automatically serve as the Vice-President for the following academic year.
5. Secretary: The Secretary shall handle all liaisons between the National Office and chapters including reports and correspondence. The secretary shall act as Parliamentarian at the monthly meeting. The Secretary shall submit to the Executive Council minutes of each executive Council

and monthly business meetings and shall be and ex-officio member of the Publicity and Alumni Committees.

6. Treasurer: The Treasurer shall be custodian of the funds of the Chapter and shall be responsible for all monies received and spent by the local chapter which is to include dues and organization expenditures. The Treasurer shall submit a financial report at each Executive Council and monthly business meeting and shall serve as an ex-officio member of the Fundraising and Social Committees.

#### B. Terms of Office

The Chapter officers shall be elected for a period of one year.

#### C. Election

The Chapter officers shall be elected by a two-third majority vote of the membership. A nominating committee consisting of the Executive Council, Advisors and Chapter members shall pass the qualifications of the candidates for office. The Council shall receive their acceptance of the nomination before presenting the slate of the nominees for each office to the membership for action. Additional nominations may be made from the floor.

### Section 4. Standing Committees:

1. Publicity
2. Fundraising
3. Honors/ Alumni
4. Symposium
5. Social
6. Historian
7. Scholarship
8. Graduate Student Advisory Council

#### A. Committee Membership

Committed membership shall be made up of volunteers who are current members of the local chapter as designated in Article II, Part I, Section 1-4.

#### B. Chairpersons

All Chairpersons shall be elected by the committee membership. The Chairperson shall be responsible for the supervision and coordination of all activities undertaken by their committee.

#### C. Duties

1. Publicity Committee shall publicize local Chapter undertakings and events.
2. Fundraising Committee shall devise and supervise methods of raising funds.
3. Honors/ Alumni Committee shall organize all matters concerning Chapter recognition of professionals in the community that will include formulating a list of persons to be considered by the Chapter as Honorary Members. They shall also be responsible for acknowledging all contribution made the local Chapter by Alumni or other interested persons.

4. Symposium Committee shall be responsible for organizing and planning the annual symposium.
5. Social Committee shall provide a time when members and their guests can gather in an informal or formal setting and shall render service and assistance as needed to carry out Chapter projects, such as the symposium.
6. Historian Committee shall organize the history of this Chapter and provide pictorial, written or other documentation of all events pertaining to this Chapter.
7. Scholarship Committee will consist of the Executive Council Members. They shall be responsible for determining the number of scholarships based on funding that will be awarded for that year.
8. The GSAC representative will serve the fall and spring semesters of the academic year. He/she will attend the scheduled GSAC meetings and will facilitate communication between this Chapter and the GSAC board.

## Article VI Meetings

### Section 1. Monthly Business Meetings

A monthly business meeting shall be held each month of the academic year. Additional meetings may be scheduled by the executive council when needed. Each executive council member must attend at least 80% of the business meetings throughout the academic year.

### Section 2. Student Organization Meetings

Weekly student organization meetings shall be held during Monday staffing meetings throughout the academic year. 50% plus 1 chapter members must be present to hold elections for chapter officers and committee chairpersons.

### Section 3. Orders

Robert's Revised Rules of Order shall constitute the parliamentary authority in all matters not covered by the national or local By-Laws.

## Article VII Finances

Monies shall be handled in a responsible manner by members of the executive council and committee chairs. These monies are raised by collection of annual dues and fundraising activities. Additional funds are allotted each year for use from East Carolina University's Student Government Association.

For financial transactions to occur, the following procedure is required:

1. Approval for spending by executive committee
2. Receipts of purchase orders are required in order to receive reimbursement
3. Two signatures by the President, Treasurer, and/or Advisors.

## Article VIII Amendments

### Section 1. Suggested Amendments

Suggestions for amendments or revision of these By-Laws shall be presented to the Chapter Executive Council by any member or advisor at least two weeks prior to the next scheduled business meeting.

## Section 2. Action on Proposed Amendments

All Amendments shall be presented to the general membership for action. Three-fourths of the present membership must be present at any regular meeting to consider an amendment to these by-laws. A two-third majority vote of those present at the business meeting at which the amendment is announced shall be required for adoption.

AMMENDED AND APPROVED BY CHAPTER MEMBERSHIP ON August 27, 2004.

## Amendment

Immediate executive officers (President, Vice President, Treasurer and Secretary) per each academic year will receive funding in the form of initial payment or reimbursement, for the purposes of becoming National Speech Language Association members. This is to uphold the standards for Chapter Recognition within ASHA guidelines.